

Use this form to document study abroad course approvals for your degree requirements. Refer to the last page for more detailed instructions. This form is a planning tool to help you stay on track to graduate in a timely manner. Completing this form will not register you for classes.

First name _____ Last name _____ Student ID # _____

Program & location _____ Year/Term _____

STUDY ABROAD COURSE APPROVALS

Credit Type

Nearly all Learning Abroad Center programs offer UofM resident credit. Grades received on these programs are calculated into your University GPA. If you're unsure what type of credit is granted for your program, consult your program page on the LAC website.

Resident Credit Transfer Credit

Major/Minor & Language Requirements

Use the area below to indicate the courses you would like to take while abroad. Your adviser(s) will specify more details about the desired course content, how the course may fulfill requirements, and any additional requirements—such as evaluation of course materials—upon return. Your adviser(s) may also choose to check whether the course has final approval or tentative approval.

Tentative Approval: In order for this course to satisfy a degree requirement, additional documentation must be reviewed by appropriate academic adviser upon your return (syllabus, exams, papers, textbooks).

Final Approval: With the appropriate academic adviser's signature, this course fulfills the stated degree requirements without further documentation.

Course Title & Number	UofM Credits	Requirement Fulfilled (e.g., core, foundation, elective, etc.)	Tentative Approval	Final Approval

Liberal Education Requirements

List the courses you plan to take abroad to fulfill Liberal Education requirements. Liberal Education approvals can be found using the U Credit Abroad database at UMabroad.umn.edu/students/UCredit

Course Title & Number	UofM Credits	Core	Theme	Writing Intensive?
				Yes <input type="checkbox"/> No <input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>
				Yes <input type="checkbox"/> No <input type="checkbox"/>

LIST THE COURSES YOU PLAN TO TAKE UPON RETURN TO CAMPUS

ADVISERS' SIGNATURES & COMMENTS

I have met with this student and discussed study abroad plans in relation to academic plans. Application of study abroad coursework to degree requirements may be contingent upon final approval of department or college adviser after completion of the study abroad program.

Major/Departmental Adviser (if applicable)

Print Name _____ Signature _____ Date _____

College _____

Comments _____

Second Major or Minor/Second Departmental Adviser (if applicable)

Print Name _____ Signature _____ Date _____

College _____

Comments _____

Language Requirement Adviser (if applicable)

Print Name _____ Signature _____ Date _____

College _____

Comments _____

College Adviser

Print Name _____ Signature _____ Date _____

College _____

Comments _____

Student Signature

I understand how my study abroad courses can be applied to my degree.

Signature _____ Date _____

Keep a copy for your records, give a copy to your adviser(s), and upload the completed form to your confirmation checklist.

LEARNING ABROAD CENTER

230 Heller Hall, 271 19th Avenue South, Minneapolis, MN 55455
612.626.900 | UMabroad@umn.edu | UMabroad.umn.edu

ACADEMIC PLANNING FORM

INSTRUCTIONS

Be sure to consult the Learning Abroad Major Advising Page (MAP) associated with your major/minor (UMabroad.umn.edu/students/maps). Each MAP includes information and advice about how learning abroad experiences fit in your degree program(s), as well as a handpicked sample list of recommended learning abroad opportunities that may work for your academic plan.

Step 1: Find out what degree requirements you need to fulfill while abroad.

Step 2: Research course offerings for your study abroad program.

- Consult your LAC program page. If you have questions about finding or interpreting course information for a program, call or email the LAC staff member on the "Contact" page.
- Search the U-Credit Abroad database to select from more than 2,000 study abroad courses that have already been pre-approved for liberal education requirements. In addition, some departments have listed prior course approvals on the U-Credit Abroad database to store major/minor requirements.

Step 3: List your desired study abroad courses and alternate choices on this form.

Step 4: Schedule an appointment with your adviser(s) to discuss courses you plan to take abroad and your degree plan. Consult the list below for obtaining approval for the following requirements:

Major Requirements

Meet with your major/departmental adviser.

Minor Requirements

Meet with your minor/departmental adviser.

Liberal Education Requirements

Consult the U-credit database at UMabroad.umn.edu/students/UCredit

Second Language Requirement

CLA

Courses taken abroad for the CLA Language Requirement must be at least 4 credits. CLA college advisers can approve courses that are clearly identified in a syllabus or online course description as first-, second-, third-, or fourth-semester language courses. If the course level is not explicitly stated, you must work with your CLA adviser to have the course evaluated by the appropriate language department.

Global Studies

Courses for the Global Studies Language Requirement are approved by an adviser in the Institute for Global Studies. Carlson International Business At least two college years (four semesters) of a foreign language (or equivalent) and must be A-F grading. Work with your academic adviser in Carlson to plan for your coursework taken abroad for the IB co-major.

Step 5: Bring course descriptions and/or syllabi to your appointment if possible. Adviser(s) will write their comments next to each course you have listed on the form. Both you and your adviser(s) should sign the form.

Step 6: Upload the completed form to your confirmation checklist. Keep a copy for your records and give a copy to your adviser(s).

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